

Responses to issues raised in the pre-bid conference on August 10, 2009

CATEGORY	QUESTION	CLARIFICATION
1. Base data	- Resolution, year and format of available satellite imagery	<ul style="list-style-type: none"> • <i>(Section 1.4, Section 6 of Annexure 2)</i> A copy of the satellite imagery in digital form (Quick Bird image) with resolution of 0.6m for the entire MMR shall be made available free of cost by the client. The period of imagery varies between later part of 2007 to mid 2008.
	- Scope, year and format of base map	<ul style="list-style-type: none"> • <i>(Section 1.4, Section 6 of Annexure 2)</i> Existing land use map of MMR, which is likely to be completed by October end, shall be made available by the client in AutoCAD format. The Regional Plan of MMR for the period 1996-2011 in the form of AutoCAD map indicating major existing and proposed roads, and the land use zones shall also be provided.
	- Ground-verification of base maps	
	- Frequency and scale of other input data (e.g., transportation, infrastructure and social facilities, economics and demographics)	<ul style="list-style-type: none"> • <i>(Section 1.4, Section 6 of Annexure 2)</i> The consultant may use the MMRDA Regional Plan (1996-2011), Business Plan for MMR (August 2007), the Comprehensive Transport Study for the MMR (July 2008) and other economic studies done by MTSU as base documents, which will be provided by the client in a timely manner. Projections of population and some other parameters have been made in these documents till 2031.
- Requirement for field surveys	<ul style="list-style-type: none"> • <i>(Section 1.4, Section 6 of Annexure 2)</i> At this point, we do not envisage that the consultant will have to undertake any additional primary and field surveys for the study. However, if the consultant believes that a particular survey or set of surveys are critical to their approach, these can be included in the technical proposal. 	

2. Scope	<ul style="list-style-type: none"> - Scope of work pertaining to climate change and environment impact 	<ul style="list-style-type: none"> • <i>(Section 2 and 3 of Annexure 2)</i> The consultant is not expected to do a detailed environmental impact study and/or conduct detailed primary surveys to assess and design the climate change policies for MMR. However, the consultant is expected to provide, based on available secondary research, adaptation and mitigating measures and strategies for MMR in the short and the long-term to ensure the adverse impact of climate change is adequately addressed.
	<ul style="list-style-type: none"> - Form of environmental guidelines 	<ul style="list-style-type: none"> • The form of environmental guidelines applicable in India shall be relevant for suggesting adaptation and mitigating measures and strategies referred to above.
	<ul style="list-style-type: none"> - Scope of critical public infrastructure and social services 	<ul style="list-style-type: none"> • <i>(Section 2 and 3 of Annexure 2)</i> The concept plan should include provision of all critical public infrastructure such as open spaces, transportation (roads, mass-transit and other modes, as appropriate), water-supply, sewerage, solid waste management, and storm-water drainage. • <i>(Section 2 and 3 of Annexure 2)</i> In addition, key social services such as education, healthcare and affordable housing need to be adequately addressed in the plan.
	<ul style="list-style-type: none"> - Consultation process and stakeholders 	<ul style="list-style-type: none"> • The client will facilitate the consultation process, including identifying the key stakeholders, public as well as government agencies, and ensuring access to them
3. Bid Evaluation	<ul style="list-style-type: none"> - Key personnel 	<ul style="list-style-type: none"> • There shall be no change in the number, qualifications or nomenclature of the key personnel. However, consultants are free to add any number or type of experts beyond what is envisaged in the RFP. • Digital signatures of the key personnel on their CVs shall be accepted provided they are countersigned by the authorized representative of the consultant.

4. Bid- Process - Revised process

- (Section 4, 5, 6) The revised process for submission of bids is as follows:

Phase 1:

- The consultants shall submit **only their technical bids**, as per sections 4.1, 4.2 and 4.3, by **1500 hrs. on September 10, 2009**.

Please note that financial proposals are not to be submitted or accepted at this stage.

- All 14 consultants will be called to present their proposals in an audio-visual format to the steering committee.
- The consultants should make themselves available along with the proposed team leader in Mumbai for these presentations, which will be held over two days, around September 17 and 18. The client will send out a detailed schedule and logistics at a later date.
- The consultants should also make themselves available in Mumbai for 3-4 days after the presentation for further discussions (if necessary) to ensure clarity on their technical bids, as may be required and sought by the steering committee/client.
- The client will then further short-list consultants based on these technical bids by 25th September 2009.

Phase 2:

- These short-listed consultants will then need to submit their **revised technical bids and financial bids** based on the RFP that may be revised if necessary, as per submission rules mentioned in Section 4.1, 4.2, 4.3, 5 and 6 **by 12th October 2009 (1500 hrs.)**.
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5. Other issues	<ul style="list-style-type: none"> - Consortiums/ JV within short-listed consultants 	<ul style="list-style-type: none"> • (Section 3.3) The currently short listed set of 14 consultants can enhance their expertise by associating, in a consortium, with not more than one additional short-listed consultant. Proposal for any such partnership should be communicated in writing to the client with written consent of the proposed associate, no later than August 27, 2009. The client should also be informed in writing about which of the two shortlisted consultants shall be the lead partner of the new consortium. The client reserves the authority not to approve the partnership and will communicate its decision, no later than end of August 31, 2009. • No more than four companies, including the lead partner, shall be part of any such consortium. However there will be no restriction on associating individual experts. • All partners in the new consortium shall be jointly and severally responsible for completion of the assignment. • No changes will be allowed in the composition of the consortium after the technical bids are submitted.
	<ul style="list-style-type: none"> - Duration of project - Interim deliverable timelines 	<ul style="list-style-type: none"> • (Section 4 of Annexure 2) The duration of the project will be 52 weeks. • (Section 4 of Annexure 2) The consultant's interim deliverable timelines should roughly adhere to the ones mentioned in the schedule. However, the consultant can make minor changes so long as the entire study duration remains within the prescribed limit of 52 weeks.
	<ul style="list-style-type: none"> - Office 	<ul style="list-style-type: none"> • The consultant shall be allowed to operate principally from 'Mumbai Metropolitan Region' instead of 'Mumbai' as provided for earlier. • It is reconfirmed that no office space shall be provided by the client to the consultant.

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- **CD of past projects**
 - (Section 3.4) The client respects the confidentiality of consultant's past work. However, the client would encourage the consultant to seek approvals from respective authorities for the submission of the CD. Part availability of the information on the past experience shall reflect in the evaluation of the technical bid of the consultant.
 - (Section 3.4) The client will ensure that any outcome plans, data, maps shared by the consultant would be held strictly in confidence by the client.
 - **Past experience**
 - (Section 3.4) The relevant project experience of the consultant should include preparation of at least one Concept Plan/ Master Plan/ Development Plan of a **metropolitan area or major city**. However, no special weightage shall be given for work done in any particular country. The client accepts a relaxation of the requirement from a project completed in the **last 5 years** to one that has been completed in the **last 10 years**.
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- **50 man-months**
 - (Section 3.4) The specified estimate of 50 key professional staff-months should be considered as a rough estimate. The proposal should be based on the number of professional staff-months considered appropriate and proposed by the consultant according to the approach and ideas in the technical bid.
 - **Payment**
 - All suggestions about payment modes or additional payments etc. are rejected. Hence, there shall be **no change** in the existing provisions regarding payment.
 - **Service Tax rate**
 - The current rate of service tax is **10.30%**, which has to be paid by the consultant. Further, as per the extant rules the client will deduct income tax at source (**TDS**) @ **11.33%** on the consultant's fee (inclusive of Service Tax). Certificate of the tax deducted will be issued by the client.
 - **Bank Guarantee**
 - Since there is no advance payment involved, there is no need for any bank guarantee.
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6. Deliverables	- Size, Type, Scale of maps etc.	<ul style="list-style-type: none">• The final report shall be submitted in both soft copies as well hard copies with 10 copies of each. The scale of maps enclosed should be as follows<ul style="list-style-type: none">- MMR Concept Plan: Developed at not less than 1:50,000 scale. Digital map at the same scale. Hard copy at 1:100,000 scale.- Urban Core Plan: Developed at 1:25,000 scale with digital maps at the same scale. Hard copies at 1:50,000 scale.- Special area plans such as renewal area, green field development, TOD or Water Front: Developed at 1:5,000 scale with digital maps at same scale. Hard copy at 1:10,000 scale.
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Note: Any suggestion made during or after the Pre-bid conference by any of the bidders that is not specifically covered hereinabove, shall be deemed to have been rejected by the client.